

Advisory Notice

Clearing House

TO: Clearing Member Firms,
FROM: Clearing House Department
DATE: June 9, 2004
ADVISORY #: 04-105
SUBJECT: **Checklist for Clearing on Friday June 11, 2004**

Please be reminded of the most critical processing issues related to the national day of mourning on Friday, June 11 as summarized below. For your convenience, please find attached the more detailed processing document that was distributed to clearing firms yesterday.

- **Clearing will run on Thursday and Friday as normal – Friday June 11th is a valid trade and settlement date**
- **Firms must complete bookkeeping and balancing for each business day**
- **Responsible staff must be available to allocate /claim all post trade activity, including give-ups and MOS**
- **The match and edit will be available so firms can submit trade corrections**
- **All front end clearing systems will be open**
- **Trade date for EFPs is 6/11/04**
- **Firms must submit accurate PCS on Friday to account for electronic trades, as-of-trades, MOS and give up allocations and claims**
- **Firms may submit at any time on Friday**
- **All electronic confirmation messages will be sent as normal**
- **All submission deadlines remain intact**
- **No intra-day settlement cycle on Friday**